School of Communication Advising Syllabus: Contract Page

*Please complete this form and return it to the Advisement Center Assistant prior to your first appointment with your SoC Advisor.*

The Advising Syllabus will act as a contract between you and the SoC Advising Team. You can find the full Advising Syllabus on the School of Communication website (under “Advising & Admissions”). This contract page is meant to ensure that you have read through the syllabus and understand the roles and responsibilities you must uphold in order to have a successful advising partnership with your SoC advisor.

After reading the Advising Syllabus, **read and initial** each statement below to prepare yourself for advisement in the SoC:

_____ I am responsible for my graduation requirements, including my major and my minor. I must work in collaboration with my academic advisor to monitor my progress. I know that I am responsible for my success.

_____ I am responsible for checking the iCampus “Progress Towards My Degree” on a regular basis and identifying and researching any issues that may arise. I can also check my catalog year on iCampus.

_____ I am required to choose a B.S. or B.A. degree. I understand for a B.S. degree, I must complete a class in Science, Math, or Technology from an approved list (this is a course beyond the Gen. Ed. requirements). For a B.A. degree, I must complete foreign language courses through LAN 115 (this is a course beyond the College of Arts and Sciences foreign language requirement).

_____ I must have at least 120 university hours and 42 senior hours (200/300 level) to graduate from ISU. I must also observe the senior level requirement for my major.

_____ I may transfer no more than 66 hours to ISU from other institutions. All community college transfer courses count as 100-level classes.

_____ Depending on my major and catalog year, I am responsible for declaring and completing a minor.

_____ I am responsible for talking to an advisor in my minor. My minor advisor is responsible for helping me with minor requirements, overrides, questions, and updating my plan of study.

_____ I am responsible for taking classes in the sequence that is provided in my catalog (prerequisites, etc.).

_____ Overrides are not given into courses that are fully enrolled without consent of the instructor.

_____ I must attend and be punctual for all appointments with my academic advisor. If I miss my appointment during registration without giving ample notice to the Advisement Center staff, I understand I will not be able to make another appointment until the end of the registration period and I will be put on a “no show” list. If I am more than 10 minutes late, I will have to reschedule at the end of the semester.

*I have read and understand the syllabus and statements. I agree to the roles and responsibilities to uphold my end of the advising partnership.*

____________________________________________________
Student Name (print)  
____________________________________________________
Student Signature

____________________________________________________
UID Number  
____________________________________________________
Date