Top of the Class
Antiques Show and Sale

January 25-27, 2013

Illinois State University
Bloomington-Normal, IL
Top of the Class
Quality Antiques Show and Sale, January 25-27, 2013

Please join us for the seventh edition of one of Central Illinois most hospitable and quality antiques show, with space for 40 quality exhibitors. This show is hosted by the Illinois State University School of Communication and benefits student programs.

Features

- Extensive print and broadcast media coverage.
- A wide range of vendors and mix of quality merchandise – previous shows included exhibitors from Indiana, Illinois, Iowa, Kansas, Michigan, Minnesota, Missouri, Tennessee and Wisconsin.
- Our famous hospitality - dealer amenities include dealer lounge with complimentary snacks and beverages plus a variety of cafes in the building.
- Up to date and attractive facilities in the Bone Student Center Ballroom. One level loading and unloading near three separate entrances.
- Volunteer porters and complimentary booth sitters available.
- Electrical connections to all booths included. Bring your own lights.
- Bloomington/Normal is at the crossroads of Interstates 55, 74 and 39 midway between Chicago, St. Louis and Indianapolis. Population of the twin cities is over 100,000 and is home to State Farm Insurance, Country Companies Insurance and Mitsubishi Automotive.
- Numerous hotel accommodations near the university.
- Extended set up hours beginning at noon Thursday and 8:00 a.m. Friday.
- $5 admission good all weekend.
- Reasonable show hours: Friday, 5:00 p.m. until 8:00 p.m., Saturday, 10:00 a.m. until 5:00 p.m., Sunday, 10:00 a.m. until 4:00 p.m.
- Variable booth sizes and affordable rates – electricity & chairs included; tables are optional. Our rates have been the same all seven years.

<table>
<thead>
<tr>
<th>Size</th>
<th>Price</th>
<th>Tables</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.5 x 16</td>
<td>$225.00</td>
<td></td>
<td>$10.00 each</td>
</tr>
<tr>
<td>10.5 x 21</td>
<td>$275.00</td>
<td>Chairs</td>
<td>Included</td>
</tr>
<tr>
<td>10.5 x 24</td>
<td>$300.00</td>
<td>Electricity</td>
<td>Included</td>
</tr>
</tbody>
</table>
2013 Top of the Class
Exhibitor Contract

Dates: January 25-27, 2013
Location: Illinois State University, Bone Student Center, Normal, Illinois
Set Up: Thursday, January 24, noon until 5:00 p.m.
Show Hours: Friday, January 25, 8:00 a.m. until show opening

Show Hours:
Friday, 5:00 p.m. to 8:00 p.m.; Saturday, 10:00 a.m. to 5:00 p.m.;
Sunday, 10:00 a.m. to 4:00 p.m.

Business Name (for show literature): ______________________________________________________

Your Name: __________________________________________________________________________

Address: _____________________________________________________________________________

City/State/Zip: _________________________________________________________________________

Preferred Telephone: (__________)________________________________________________________

Preferred E-mail: _______________________________________________________________________

Signature: ____________________________________ Date: _________________________

By signing, the exhibitor agrees to the contract terms and rules of the show as listed on the reverse of this contract.

<table>
<thead>
<tr>
<th>Booth / Item</th>
<th>Prices</th>
<th>Number</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.5 x 16</td>
<td>$225.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10.5 x 21</td>
<td>$275.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10.5 x 24</td>
<td>$300.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8’ table (each)</td>
<td>$10.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5’ table (each)</td>
<td>$10.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total due
Deposit $100.00 Payable to ISU Communication

Preferred Move-in: Thursday ___ Noon – 1:00 p.m. Friday ___ 8:00 – 9:00 a.m.
___ 1:00 – 3:00 p.m. ___ 9:00 – 10:00 a.m.
___ 3:00 – 5:00 p.m. ___ 10:00 – 12:00 p.m.
___ After noon

Porters requested: Move in: ___ Yes ___ No
Move out: ___ Yes ___ No

Requested number of show cards: ________

To assist us in advertising, please tell us about your merchandise:

Illinois State University – an equal opportunity/affirmative action university encouraging diversity.
If you need a special accommodation to fully participate in this event, please contact
the School of Communication at 309-438-2872.
Top of the Class Antiques Show and Sale

Contract Terms:
- This contract is between the School of Communication, Illinois State University, here-to-after identified as “Show Management” and the above signed, here-to-after identified as “Exhibitor.” The contract is not transferable or otherwise assignable by the exhibitor.
- Exhibitor agrees to abide by all state, county, and local laws and taxes and to the regulations of the university, building and show management including no animals, no smoking in any university building and no firearms, weapons or hazardous materials on campus. Call if questions.
- Exhibitor agrees to remove any display item which the show management deems in conflict with the character of the show.
- Exhibitor agrees that all items brought for display and unsold will remain on display until the official closing of the show. Exhibitor not to pack any unsold items until that time.
- The show will only be closed or postponed if local roads are officially closed or by police advisement. Our intent is to hold the show regardless of snow or cold.
- Should this show be cancelled for any reason by Show Management, exhibitor will receive a refund for booth deposit paid for this show; exhibitor waives any and all further claims.
- Exhibitor agrees that their cancellation of the contracted space may result in the loss of the deposit.
- Show Management agrees to promote the show in a variety of media formats appropriate to the content and nature of the show. Exhibitor has the right to decline any offered photo or media coverage.
- Show Management will provide security and police presence throughout the show, but is not responsible for loss due to theft, breakage, fire, flood, or other causes beyond their control. Exhibitors need to provide their own property and liability insurance.

Show Rules:
- Antiques and antique related items are the only items to be offered for sale. No food, crafts, newer collectibles, distressed furniture or reproductions should be offered for sale. Antique related items are limited to products or services approved in advance by Show Management.
- Items should be fully represented to the best ability of the exhibitor and be returnable for a full refund if determined to be misrepresented for any reason.
- All items should be identified and clearly priced with no “special” or “sale” or similar signs in the booth.
- Sales are considered as final. Exhibitors are to issue a written receipt bearing the dealer’s name and phone number to all customers for purchases. Exhibitors should indicate any restoration, alteration, and flaws of the sold item on the receipt.
- Exhibitors should drape all tables and shelving displays on all sides neatly from top to the floor. Booth curtains are encouraged. Walls need to be finished if they face another booth or customer view.
- We request that all exhibitors act in a professional and courteous manner to other dealers, customers, as well as show security and volunteer staff.
- Electrical connections and lighting must meet all local and state codes and be safely and neatly installed. No heating devices are allowed in the booths. Show Management agrees to provide electrical connections to each booth space for the purpose of lighting devices.
- A storage area will be provided by Show Management. Exhibitors are encouraged to clearly mark their storage containers.
- Porters are volunteers from various student groups and will be available to assist in move-in and move-out. Porters are working for tips only. Please indicate on your contract if you would like porters. While not required, reservations will help us plan accordingly.

Send a copy of the completed contract and $100 deposit payable to **ISU Communication**

Please mail to:

Doug Jennings
Campus Box 4480
Illinois State University
Normal, IL 61790-4480

dkjenni@ilstu.edu 309-438-2872 309-838-7080 (cell)