



Meyer

Kevin

883227708

Student's Last Name

First Name

UID #

Graduate School  
309 Hovey Hall  
Campus Box 4040  
Normal, IL 61790-4040  
Telephone: (309) 438-2583  
Fax: (309) 438-7912  
[www.grad.illinoisstate.edu](http://www.grad.illinoisstate.edu)

***Degree Audit Form for all Master's and Specialist Degree students  
(replaces all previous plan of study forms, university and program-specific)***

If the student is also receiving a certificate, see instructions for certificate completion on the Graduate School web site and submit separately the appropriate forms. [http://www.grad.ilstu.edu/downloads/grad\\_cert\\_app.pdf](http://www.grad.ilstu.edu/downloads/grad_cert_app.pdf)

**Instructions:**

1. Please do not submit this form until the student has enrolled for his or her final semester.
2. Coordinators may choose to electronically fill in course names and numbers themselves, or they may delegate that task to the student or a staff member, who will then electronically forward the form to the coordinator for review. Rationales and requests for exceptions need to be completed by the coordinator. **Do not save as a PDF.**
3. After reviewing this form with the student, the graduate coordinator emails it, along with any required attachments, to [Grad.Degree.Audit@ilstu.edu](mailto:Grad.Degree.Audit@ilstu.edu). Submission directly from the graduate coordinator's ISU email account serves as the coordinator's signature on the form and is required for the degree audit.

**\*Please Note:** If the Master of Arts degree is an option in your program, you must provide a transcript showing a minimum of 4 semesters of one foreign language at the university level (equivalent to ISU's LAN 116) OR a satisfactory score on a University administered language examination (available in German, French, or Spanish). See Graduate Catalog for guidelines. <http://www.ilstu.edu/home/catalog/graduate/>

**\* \*Please Note:** If enrolled in two (2) simultaneous masters degree programs a maximum of nine (9) semester hours of course work may count simultaneously. Refer to the Graduate Catalog under *Degree Requirements* for stipulations. <http://www.ilstu.edu/home/catalog/graduate/>

**Semester of first enrollment in this program** 08/15

m/yy

**Catalog year for degree audit**

- Follow catalog for year of admission  
 Follow catalog for year of graduation

**Time limitation**

- This student is graduating within the time limit stated in the catalog.  
 This student is NOT graduating within the time limit. *Degree audit requires extension form. Link at <http://www.grad.ilstu.edu/downloads/Extensionoftime.pdf>*

**Currency of ISU credits**

- All ISU credits listed in this plan will be no more than 6 years old (8 for MFA's) at the time of graduation.  
 Some ISU credits listed here will be OVER 6 years old (8 for MFA's) at the time of graduation.  
*Degree audit requires a letter or email message from the department in which each class was offered, stating that the student's knowledge from the class is still current.*

### Transfer credits

- Plan contains no transfer credits.
- Plan contains transfer credits: Limit 9 hours. *Degree audit requires a Request for Transfer of Credit form, an official transcript sent from originating school (if an official transcript is on file, it is not necessary to have it sent again; if the student is not certain, please contact Chris, who can check to see whether a transcript was received) and Graduate School approval. Transfer courses that do not meet all requirements listed in the transfer form will not be accepted Link at <http://www.grad.ilstu.edu/downloads/transfercredit052.pdf>*

### Deficiency courses (Assigned at the time of admission to the program.)

- No deficiency courses required.
- Deficiency courses were required, all have been completed or waived.
- These/This deficiency course(s) still need to be taken. (Please list)* \_\_\_\_\_

### Student at large hours

- Plan contains no hours taken as student at large hours
- Program requests acceptance of hours taken as a student at large. *12 hours or under no rationale needed; over 12 requires rationale from the program and Graduate School approval.*

### University limits on general courses

- No more than 9 hours (15 for MFA's) total hours in this plan come from 393, 397, 400, 493, 498,
- AND no more than 6 of those are from 400.
- Plan exceeds university limits on general courses; *program requests an exception. Degree audit Requires a letter or message from the program explaining the rationale for counting excess General courses, and Graduate School approval.*

### Substitutions or exceptions

- Courses listed below meet all catalog requirements
- Courses listed below do NOT meet all catalog requirements; *program requests a substitution or exception. Degree audit requires a letter or message from the program, describing all requested substitutions or exceptions and the program's rationale for each one, and Graduate School approval.*

### Additional University Requirements

- GPA is 3.0 or higher; students with gpa's lower than 3.0 will not graduate  
Only graduate level courses with a grade of A, B, or C, may be used.  
(C's are not allowed in some programs or in some courses.)
- All 300 level courses must be for graduate credit.
- Courses 398 and 429 cannot be used towards a degree.
- Meets the 400 level course requirement: at least 15 hours for 30-33 hour option  
OR 18 hours of 400 level courses for those programs 34 hours or more. The Master of Fine Arts program requires at least 24 hours and the Specialist in School Psychology program requires that most of the courses are taken at the 400 level.
- Syllabi must be submitted for courses offered under the same number but with different content (e.g. Seminars, Topic Courses, Studies, Workshops).
- If choosing the thesis option, a minimum of 4 thesis hours (499.00) is required, and a maximum of 6 hours is allowed to be used in the degree audit. (Thesis hours do not apply to MFA's.)

**See next page to list courses taken for degree requirements.**



DEGREE AUDIT FOR  
MASTER'S AND SPECIALIST DEGREES

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NAME Kevin Meyer	UNIVERSITY IDENTIFICATION NO. 883227708	DATE DEGREE EXPECTED 05/2017
ADDRESS 2205 Case Drive Bloomington, IL 61701	EMAIL kmeyer@ilstu.edu	WORK PHONE 309-438-3277 HOME PHONE 309-299-1961
PLAN Communication	SUB-PLAN	
CHECK ONE: <input checked="" type="checkbox"/> MS <input type="checkbox"/> MA <input type="checkbox"/> MSN <input type="checkbox"/> MS in Ed <input type="checkbox"/> MM <input type="checkbox"/> MM Ed <input type="checkbox"/> MSW <input type="checkbox"/> MBA <input type="checkbox"/> MPA <input type="checkbox"/> MFA <input type="checkbox"/> MCE <input type="checkbox"/> MSCE <input type="checkbox"/> SSP		
CHECK ONE: <input type="checkbox"/> 30 - 39 hour option <input checked="" type="checkbox"/> with thesis <input type="checkbox"/> with project/portfolio or culminating experience <input type="checkbox"/> with comp exam <input type="checkbox"/> 60+ hour option		

**TRANSFER COURSES**

(Will be equivalent to 300 level only \*)

University	Course Number and Title	Sem. Credit Hrs.	Grade	When

**ISU GRADUATE COURSES**

Dept. No. and Course No.	Course Title	Sem. Hrs.	Grade	Sem/Yr
448/329	Organizational Communication	3	A	Fall/15
448/422	Proseminar in Comm. Philosophy and Theory	3	A	Fall/15
448/481	Seminar in Comm. Education: Comm. Pedagogy	3	A	Fall/15
448/400	Independent Study/Participation Grades Study	3	A	Spr/16
448/496	Seminar in Rhetorical Theory	3	A	Spr/16
448/497	Seminar in Quantitative Comm. Research Methods	3	A	Spr/16
448/499	Masters Thesis	4		Fall/16
448/473	Seminar in Qualitative Comm. Research Methods	3	A	Fall/16
448/499	Masters Thesis	1		Spr/17
448/483	Seminar in Comm. Education: Instructional Comm.	3	A	Spr/17
448/492	Seminar in Communication Theory	3	A	Spr/17

Total Hours Transferred 0  
 Total Graduate Hours 32  
 Total 400 level hours 24  
 (excluding thesis hours)

By submitting this form and the required attachments from his or her ISU email account, the graduate coordinator confirms that:

- any additional departmental or school requirements for graduation not listed on this form have been met,
- the student has seen this plan and concurs with it,
- this plan is ready to be audited for completion of the degree.

